

**BOARD OF EDUCATION
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
FINANCE & FACILITIES COMMITTEE MEETING
JULY 13, 2021
5:30 p.m.**

MINUTES

ROLL CALL: (5:34) p.m.

Mr. Welch called the meeting to order at 5:34 p.m. and upon roll call, the following were present:

Present: Ms. Alpert Knight, Mr. Welch, Mr. Zeidler (arrived 5:38)

Also Present: Mr. Spaan, Ms. Joseph, Mr. Beerheide, Mr. Dreher,
Mr. Subeck, Mrs. Kiedaisch, Dr. Sukenik, Mrs. Styczen,
Dr. Stange

APPROVAL OF MINUTES:

2.1 Finance/Facilities Committee Meeting – April 13, 2021

Ms. Alpert Knight moved to approve the minutes of the April 13, 2021 Finance/Facilities Committee meeting. Mr. Welch seconded the motion. All were in favor. The Motion was approved.

PUBLIC COMMENT

There were no public comments.

OLD BUSINESS:

4.1 Discussion of Sunset Ridge School Landscaping

Dr. Stange introduced the discussion on landscaping noting issues to be addressed relative to the replacement of dead/dying trees, the rebidding of landscaping services, and the presence of landscape contractors on campus during school hours. Mr. Dreher recommended replacing the dead/dying trees. The Finance/Facilities Committee agreed with the recommendation. Mr. Dreher recommended continuing the landscaping contract with Milieu Landscaping and requesting that they only work on-site during non-school hours (e.g., evenings, weekends). The Committee agreed with both recommendations.

4.2 Long-Term Capital Improvement

Mr. Beerheide reviewed the long-term capital improvement plan including recommended work on the entrance canopy at Middlefork School, replacement of the Middlefork roof and boilers, and other miscellaneous items. The committee agreed to move forward with the Summer 2022 projects as recommended.

NEW BUSINESS:

5.1 Technology Refresh Plan Update

Mrs. Styczen provided an overview of the historic technology refresh cycle for various devices (e.g., computers, interactive flat panels) and discussed the relative benefits and potential challenges of modifying the refresh plan to extend the life cycle of devices and defer some costs. The Committee recommended delaying the refresh of interactive flat panel devices by one (1) year. Mr. Welch also requested exploration of the potential for switching to Microsoft devices in the future.

5.2 Sunset Ridge School HVAC Update

Mr. Dreher updated the Committee on the status of the Sunset Ridge School HVAC systems. He noted that repairs to the 6th grade units appear to be holding and the system is now operating normally. He noted continued issues with the HVAC system for the main offices, which the installation contractors continue to troubleshoot. He recommended seeking financial reimbursement from the vendors for the financial costs the District has incurred.

5.3 Summer Projects/Cleaning Update

Mr. Dreher provided an update of the summer projects noting that all are either already completed or scheduled to be completed prior to the start of student attendance, except the renovations to the bathroom in the 3rd grade at Middlefork School. He noted that project has been delayed by the contractor.

5.4 2020-2021 Pre-Audit Financials

Mr. Beerheide reviewed the 2020-2021 District financials noting strong tax collections, lower than expected interest revenue, and lower than expected expenditures relative to salaries/benefits and food services costs. Overall, he noted a surplus of approximately \$300,000.

5.5 2021-2022 Budget Levy Calendar

Mr. Beerheide reviewed the upcoming budget levy calendar.

5.6 2021-2022 Tentative Budget

Mr. Beerheide reviewed the 2021-2022 Tentative Budget.

5.7 Investment Portfolio

Mr. Beerheide provided documents related to the District's investment portfolio.

NEXT MEETING:

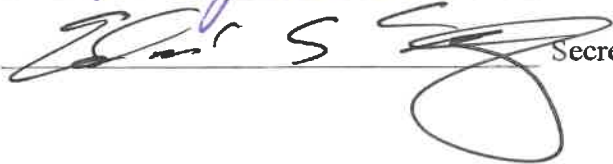
6.1 Next Meeting: October 12, 2021 – 5:30 p.m.

ADJOURNMENT:

It was moved by Mr. Zeidler and seconded by Ms. Alpert Knight to adjourn the meeting at 6:58 p.m. All were in favor.



Chairperson, Finance/Facilities Committee



Secretary, Board of Education

Approved 12 October 2021